

6 January 2021

Dear Sir or Madam

COVID-19 UPDATE

Solid State Supplies Limited and its sister company Pacer Components limited have been designated as essential to the supply chain for companies operating in the critical national infrastructure and manufacturing industries. As such we continue to operate at 100% of our pre-Covid capacity.

All necessary measures have been taken to ensure a Covid safe workplace based around a keep-it-out and stay safe policy. The measures taken extend well beyond current guidance and were considered excellent during a recent, random, Covid-safety premises inspection. Both companies continue to adhere to the government's policy, below:

"You may only leave your home for work if you cannot reasonably work from home. Where people cannot work from home - including, but not limited to, people who work in critical national infrastructure, construction, or manufacturing - they should continue to travel to their workplace. This is essential to keeping the country operating and supporting sectors and employers."

Source: (<https://www.gov.uk/guidance/national-lockdown-stay-at-home#going-to-work>)

Across the companies currently 82% of staff are working from home and have been since the start of the pandemic in March of 2020. In addition, the company is operating an isolation rotation policy within critical business areas such as its warehouse facility to ensure that trained members of staff are available at any time to replace any person that may become infected. To further ensure continuity of supply externally based staff have cross trained in key business areas to ensure that adequate staffing levels can be maintained should the need arise.

All premises remain closed to visitors and unless there is a clear demonstration of exceptional need all staff visits to non-company premises have been stopped. The companies endeavour at all times to prioritise staff safety and are maintaining Covid safe protocols including those around social distancing, hygiene and cleaning.

If you would like further details of the Companies' Covid protocol and Covid safety procedures we will be happy to provide them. Please contact your usual internal support personnel who will ensure that your request is dealt with.

We hope that you, your families and indeed your business remain safe during this global pandemic.

Yours faithfully



JOHN MACMICHAEL
Managing Director